

# Buffalo Chiropractic & Acupuncture, PLLC Telephone: 716.892.8811

Fax: 716.892.8811

## **Patient Registration Information**

Name SS#:										
Street Address										
City	tate	Zip								
Home Phone ( )				V	Vork Phone ( )					
Date of Birth Age					Height Weight					
Employer/Name of Scho	ol				Occupation					
Insurance Carrier										
<ul> <li>General Information <ol> <li>Is this injury related to? □Work Injury □ Auto Injury □ Other Liability □Not Applicable</li> <li>Do you have a Primary Care Physician / Family Doctor? □No □Yes <ol> <li>If yes, have you had an appointment with him / her in the last 12 months? □No □Yes</li> </ol> </li> </ol></li></ul>										
Please Mark One Box For Each Item	No	Yes Under a year	Yes Over a year	No Answer /Invalid	Please Mark One Box For Each Item	No	Yes Under a year	Yes Over a year	No Answer /Invalid	
Smoking					Sexual dysfunction					
Diabetes					Bladder / bowel problems					
Heart condition					Groin numbness					
High blood pressure					Arthritis					
Chest pain					Osteoporosis					
Stroke					Psychological condition					
Kidney condition					Seizures					
Blood clot / DVT					Dizziness / faintness					
Metal implants / pacemaker					Ringing in ears					
Breathing difficulties / asthma					Allergy to latex (gloves)					
Cancer					Other allergy					
Difficulty swallowing					Head Injury					
Circulation/vascular problems					Obesity					
Peripheral neuropathy					Chronic pain/fibro/headaches					



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Unexplained weight loss						Fractures				
Double vision						Infection				
Night sweats / night pain				1		Fever / nausea				
						Are you pregnant?				
				1	1.					
_			No	Yes	If yes, plea	se specify the condition				
Infection Disease										
Neurologic Condition (MS/P	arkins	ion's)								
Prior Auto Injury										
Prior Work Injury										
Other Injuries (Sports, Slip &		Etc)								
Unlisted Condition or Illness										
Patient Surgeries:										
Comments/Additional Information:										
Patient's or Authorized Person's Signature:										
I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment. Additionally, I authorize payment of medical benefits to the undersigned physician or supplier of services described below.										
Name						Date _				



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#### <u>AUTHORIZATION FOR USE AND DISCLOSURE OF PROTECTED HEALTH INFORMATION</u>

1)	use, receive and /or disclose the following specific protected he to my past, present, or future physical or mental health history.	
2)	I understand that this authorization is valid until/c	
	I understand that the purpose or use of the disclosure I am gran to/from, other health care facilities and	
4)	I expressly acknowledge that this authorization is voluntary.	
5)	The following is/are the criteria or limitations I make regarding t	his authorization:
6)	I understand that the office /practice will receive financial or in-kit the health information described above.	nd compensation in exchange for using or disclosing
7)	I understand this authorization may be revoked by me as the a writing. I understand that the revocation of this particular autoccurring prior to the execution of any revocation.	
8)	I understand that the information used or disclosed pursuant to again by the recipient and that this information will no longer be	
9)	I understand that I may refuse to sign this form and my healt affected if I do not sign this form.	th care and payment for my healthcare will not be
10	) I understand that I may see and copy the information described of this form after I sign it.	d in this form, if I ask for it, and that I will get a copy
11)	) This form was completely filled in before I signed it. I certify that a and that I understand this authorization form and all of its conte	
12)	) This authorization is valid as of the date I have signed below.	
	Date of Birth	Signature of Patient
	Signature of Legal Representative (e.g.,Parent)	Relationship to Patient
	Date Sign	Witness



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## **Informed Consent for Examination and Treatment**

I (we) herby consent to the performance of exami	ination and treatment on me or on chiropractic, medical doctors, and/or
licensed physical therapists that may be employed by o	
I have had an opportunity to discuss with the doctor(s) of purpose of the different physical therapy proce (manipulation/adjustment). I understand that neither chexact science and that my care may involve judgments and complications and an undesirable result does not not not not purpose and recommend a best course of treatment bas interest.	edures and chiropractic treatment niropractic nor medical treatment is an to attempt to anticipate or explain risks ecessarily indicate an error in judgment. It rather I wish to rely on the doctor to
I further understand that there are certain degrees of r care and physical therapy, which includes rarely, but strokes, and strain/sprains and am therefore willing to ac with the care I am about to receive.	not limited to fractures, disc injuries,
I have read, or the above information has been explain opportunity to ask questions about my examination and and intend this consent form to cover the procedures p future conditions for which I seek treatment.	treatment. By signing below, I agree
<b>Female Patients</b> : By my signature on this form I do knowledge, I am not pregnant, nor is pregnancy suspect Date of last menstrual period	ted or confirmed at this particular time.
Patient's Name (Print)	
Signature of Patient or Legal Guardian	Legal Guardian Relationship/Name
Date	



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## **Preferred Method of Contact**

I, herby authoriz	ze Buffalo Chiropractic & Acupuncture,
PLLC (BCA) to contact me by the preferred method	d listed below.
I agree to receiving phone calls from the abo	ve referenced heath care facility.
I agree to having any test results or other me answering machine.	edical information left on my voicemail or
I agree to receiving text message appointme communication with BCA. No personal h message.  Mobile Phone Provider & Number:	ealth information will be sent via text
I authorize the following person and phone emergency, or in the event that the number I Name: Phone Relationship:	number to be contacted in case of an have provided is no longer in service.
Patient's Name (Print)	_
ration o ramo (i mit)	
Signature of Patient or Legal Guardian	Legal Guardian Name & Relationship
Date	_



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#### **Notice of Privacy Practices Acknowledgment**

l understand that under the Health Insurance Portability and Accountability Act (HIPAA), I have certain rights to privacy regarding my protected health information. I acknowledge that I have received or have been given the opportunity to receive a copy of your Notice of Privacy Practices. I also understand that this practice has the right to change its Notice of Privacy Practices and that I may contact the practice at any time to obtain a current copy of the Notice of Privacy Practices.

Patient Name or Legal Guardian (print)

Date

Office Use Only

We have made the following attempt to obtain the patient's signature acknowledging receipt of the Notice of Privacy Practices:

Date:\_\_\_\_\_\_ Attempt:\_\_\_\_\_\_

Staff Name:\_\_\_\_\_\_

HIPAA Privacy Rule

## BUFFALO CHIROPRACTIC & ACUPUNCTURE, PLLC HIPAA Omnibus Notice of Privacy Practices - Revised 2013

## THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

This Notice of Privacy Practices is NOT an authorization. This Notice of Privacy Practices describes how we, our Business Associates and their subcontractors, may use and disclose your protected health information (PHI) to carry out

## USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

Your protected health information may be used and disclosed by your physician, our office staff and others outside of our office that are involved in your care and treatment for the purpose of providing health care services to you, to pay your health care bills, to support the operation of the physician's practice, and any other use required by law.

Treatment: We will use and disclose your protected health information to provide, coordinate, or manage your health care and any related services. This includes the coordination or management of your health care with a third party. For example, your protected health information may be provided to a physician to or from whom you have been referred, and other healthcare providers that are involved in your care, insurers, workers' comp adjusters and nurse case managers, etc. to ensure that the healthcare provider has the necessary information to diagnose or treat you.

<u>Payment:</u> Your protected health information will be used, as needed, to obtain payment for your health care services. For example, obtaining

treatment, payment or health care operations (TPO) and for other purposes that are permitted or required by law. It also describes your rights to access and control your protected health information. "Protected health information" is approval for DME equipment, prosthetics or orthotics, a hospital stay, surgery, MRI or other diagnostic test, injection procedures, injection series, physical therapy, etc., may require that your relevant protected health information be disclosed to your health plan to obtain approval for the item or service.

Healthcare Operations: We may use or disclose, as-needed, your protected health information in order to support the business activities of your physician's practice. These activities include, but are not limited to, quality assessment, employee review, training of medical students, licensing, fundraising, and conducting or arranging for other business activities. For example, we may disclose your protected health information to medical school students that see patients at our office. In addition, we may use a sign-in sheet at the registration desk where you will be asked to sign your name and indicate your physician. We may also call you by name in the waiting room when your physician is ready to see you. We may use or disclose your protected health information, as necessary, to contact you to remind you of your appointment, and inform you about treatment alternatives or other health-related benefits and services that may be of interest to you. If we use or disclose your protected health information for

information about you, including demographic information, that may identify you and that relates to your past, present or future physical or mental health condition and related health care services.

fundraising activities, we will provide you the choice to opt out of those activities. You may also choose to opt back in. We may use or disclose your protected health information in the following situations without your authorization. These situations include: as required by law, public health issues as required by law, communicable diseases, health oversight, abuse or neglect, food and drug administration requirements, legal proceedings, law enforcement, coroners, funeral directors, organ donation, research, criminal activity, military activity and national security, workers' compensation, inmates, and other required uses and disclosures. Under the law, we must make disclosures to you upon your request. Under the law, we must also disclose your protected health information when required by the Secretary of the Department of Health and Human Services to investigate or determine our compliance with the requirements under Section 164.500.

#### <u>USES AND DISCLOSURES THAT REQUIRE</u> <u>YOUR AUTHORIZATION</u>

Other Permitted and Required Uses and Disclosures will be made only with your consent, authorization or opportunity to object unless required by law. Without your authorization, we

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## **BUFFALO CHIROPRACTIC & ACUPUNCTURE, PLLC HIPAA Omnibus Notice of Privacy Practices - Revised 2013**

are expressly prohibited to use or disclose your protected health information for marketing purposes. We may not sell your protected health information without your authorization. We may not use or disclose most psychotherapy notes contained in your protected health information. We will not use or disclose any of your protected health information that contains genetic information that will be used for underwriting purposes.

You may revoke the authorization, at any time, in writing, except to the extent that your physician or the physician's practice has taken an action in reliance on the use or disclosure indicated in the authorization.

#### YOUR RIGHTS

The following are statements of your rights with respect to your protected health information.

You have the right to inspect and copy your protected health information (fees may apply) – Pursuant to your written request, you have the right to inspect or copy your protected health information whether in paper or electronic format. Under federal law, however, you may not inspect or copy the following records: Psychotherapy notes, information compiled in reasonable anticipation of, or used in, a civil, criminal, or administrative action or proceeding, protected health information restricted by law, information that is related to medical research in which you have agreed to participate, information whose disclosure may result in harm or injury to you or to another person, or information that was obtained under a promise of confidentiality.

You have the right to request a restriction of your

protected health information – This means you may ask us not to use or disclose any part of your protected health information for the purposes of treatment, payment or healthcare operations. You may also request that any part of your protected health information not be disclosed to family members or friends who may be involved in your care or for notification purposes as described in this Notice of Privacy Practices. Your request must state the specific restriction requested and to whom you want the restriction to apply. Your physician is not required to agree to your requested restriction except if you request that the physician not disclose protected health information to your health plan with respect to healthcare for which you have paid in full out of pocket.

You have the right to request confidential communications — You have the right to request confidential communication from us by alternative means or at an alternative location. You have the right to obtain a paper copy of this notice from us, upon request, even if you have agreed to accept this notice alternatively i.e. electronically.

You have the right to request an amendment to your protected health information – If we deny your request for amendment, you have the right to file a statement of disagreement with us and we may prepare a rebuttal to your statement and will provide you with a copy of any such rebuttal.

You have the right to receive an accounting of certain disclosures – You have the right to receive an accounting of disclosures, paper or electronic, except for disclosures: pursuant to an authorization, for purposes of treatment, payment, healthcare operations; required by law, that occurred prior to April 14, 2003, or six years prior to the date of the request.

You have the right to receive notice of a breach — We will notify you if your unsecured protected health information has been breached.

You have the right to obtain a paper copy of this notice from us even if you have agreed to receive the notice electronically. We reserve the right to change the terms of this notice and we will notify you of such changes on the following appointment. We will also make available copies of our new notice if you wish to obtain one.

#### COMPLAINTS

You may complain to us or to the Secretary of Health and Human Services if you believe your privacy rights have been violated by us. You may file a complaint with us by notifying our HIPAA Compliance Officer of your complaint. We will not retaliate against you for filing a complaint.

#### HIPAA COMPLIANCE OFFICER: Lawrence Adymy 716.892.8811

We are required by law to maintain the privacy of, and provide individuals with, this notice of our legal duties and privacy practices with respect to protected health information. We are also required to abide by the terms of the notice currently in effect. If you have any questions in reference to this form, please ask to speak with our HIPAA Compliance Officer in person or by phone at our main phone number.

Please sign below. Please note that by signing this form you are only acknowledging that you have received or been given the opportunity to receive a copy of our Notice of Privacy Practices.